



# ◆ Let's Connect ◆

A NEWSLETTER DESIGNED WITH SUBSTITUTE TEACHERS IN MIND

## Welcome!

It doesn't seem possible, but we are halfway through the school year. There are only 37 more days until Spring and 24 more days until daylight saving time.

We are excited to have you as part of our team. If you need any assistance, please don't hesitate to reach out (216.446.6787). As part of our commitment to staying connected, we'll also check in with you from time to time.

Thank you for the important role you play in supporting our schools and students.

We're looking forward to a strong finish to a great school year.

## Just a Reminder...

To cancel an assignment, please call our office at 216.446.6787. This cannot be done online or through the Frontline App.

If you do not reach a Service Rep, leave a detailed message, and we will take care of your request.

If you want to accept an assignment after the start time, call our office at 216.446.6787. We need to verify with the district that the position has not been filled internally.

## Website Changes

We have been working to make our website more user-friendly, and if you haven't visited recently, we encourage you to check it out. Our new layout is designed to help you navigate easily and quickly find the information you need.

Coming soon to our Substitute Resource Hub are STEDI newsletters. STEDI is a valuable resource for substitute teachers, offering helpful tips, strategies, and support.

You can access the hub by visiting our website at [www.OhioSTS.org](http://www.OhioSTS.org).

## Opportunities

Orange City Schools is hosting a Teacher Career Fair on March 5, 2026. If you are interested in becoming an Orange Schools teacher, [CLICK HERE](#) to learn more. Contact them directly with any questions you have.

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John Carroll University is hosting an online info-session about their two M.Ed. programs for initial licensure on March 18 at 5:30. The School-Based is a fully online 11-month program, and the Professional Teacher Program is the go-at-your-own pace version.

If you are interested in either program, please use this [Registration Link](#) to sign up to hear more information.

# OSTS Winners

We would like to extend a sincere thank you to everyone who has accepted assignments so far this year. Your flexibility, dedication, and commitment do not go unnoticed, and we truly appreciate all that you do to support our schools.

As a reminder, all substitutes who work 10 or more days in a month are entered into our monthly drawing. Please be sure to join us in congratulating your colleagues when you see them!

Each month, three winners are selected—one from each of the geographical areas OSTs serves.

## Columbiana County Area:

- September - Janet Bunts
- October - Juley Lewis
- November - Michael Hill
- December - Caitlin Beckett

## East Central Ohio Area:

- September - Ulysses Perez
- October - Madisyn Stewart
- November - Jeff Jurin
- December - Karen Andrews

## Northeast Ohio Area:

- September - CMonique Martin
- October - Benjamin Toole
- November - Shelby Barnicle
- December - Samuel Waters

## Communication

Just a reminder: email is the most efficient way for our team to share important information with everyone at once. We include a clear subject line so you can quickly decide if the message is relevant to you. If it's not, feel free to simply delete it.

# Pay Schedule

Pay Period	Pay Dates (Two Pay Days Per Month)
January 12 - January 23, 2026	2/06/2026
January 26 - February 6, 2026	2/20/2026
February 9- February 20, 2026	3/06/2026
February 23 - March 6, 2026	3/20/2026
March 9 - March 20, 2026	4/03/2026
March 23 - April 3, 2026	4/17/2026
April 6 - April 17, 2026	5/01/2026
April 20 - May 8, 2026	5/22/2026
May 11 - May 22, 2026	6/05/2026
May 25 - June 5 or last day of school	6/18/2026*

\*Indicates 3 weeks between pay

If you have any questions about payroll, contact Loren Cross at the ESC of Northeast Ohio at [loren.cross@escneo.org](mailto:loren.cross@escneo.org).

## Coming Soon

In the coming months, you will be receiving renewal information for next school year. It is important to remember if you had a change to your address or email, to contact our office so we can update your file.

All W-2 forms have been mailed. If you have not received yours, please contact our office to confirm that we have your correct mailing address on file.

**WWW.OHIOSTS.ORG | 216.446.6787**  
**WINTER | 2026**

