

As of October 29, 1993, pursuant to Senate Bill 38, we are informing you of the following:

1. If you are hired for a position with Martins Ferry City Schools, you will be subject to a **National and Ohio** BCII background check.
2. You must provide fingerprint impressions, if you come under final consideration for a position in Martins Ferry City Schools. You will be provided two fingerprint cards, which you will be responsible for having completed at your own expense, (except voluntary aides, whose expense is paid for by the Martins Ferry Board of Education).
3. You are being informed that you will not be hired unless you satisfactorily complete the **National and Ohio** BCII check and have not been convicted of or plead guilty to any of the items listed under #5 below.
4. You further understand that, pursuant to Senate Bill 38, a school district can conditionally employ a person pending the outcome of the person's **National and Ohio** BCII background check. ORC 3319.39 (B) (2). If the results of the background checks indicate that a person is not eligible for the position, in which he or she is employed, the school district will release the person from employment.
5. Senate Bill 38 prohibits a school district from hiring any person, who has been convicted of or plead guilty to any of the following offenses listed in ORC 3319.311.
  - 1) any felony
  - 2) any drug offense that is not a minor misdemeanor
  - 3) any offense of violence
  - 4) any theft offense
  - 5) corruption of a minor (ORC 2907.04)
  - 6) sexual imposition (ORC 2907.06)
  - 7) importuning (ORC 2907.07 (a) or (c))
  - 8) or any substantially comparable offense of a municipal corporation (ORC 3319.39) (b) (3).

I certify that I understand the above information and will abide by such.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date application submitted to Martins Ferry Schools

MARTINS FERRY CITY SCHOOL DISTRICT

APPLICATION FOR NON-CERTIFIED POSITION

Check the type of position you are applying for:

|  |   |
|--|---|
| <input type="checkbox"/> Maintenance         | <input type="checkbox"/> Educational Aide |
| <input type="checkbox"/> Custodian           | <input type="checkbox"/> Secretary        |
| <input type="checkbox"/> Bus Mechanic        | <input type="checkbox"/> Cafeteria Worker |
| <input type="checkbox"/> Bus Driver          | <input type="checkbox"/> Crossing Guard   |
| <input type="checkbox"/> Food Service Driver | <input type="checkbox"/> Other _____      |

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
 \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

Are you currently employed? ☐ Yes ☐ No  
 If No, please give reason for leaving last employment \_\_\_\_\_

WORK EXPERIENCE: (most recent position first)

| Employer's Name/Phone | Type of Work | Immediate Supervisor | Date Started | Date Left |
|-----------------------|--------------|----------------------|--------------|-----------|
|                       |              |                      |              |           |
|                       |              |                      |              |           |
|                       |              |                      |              |           |

EDUCATIONAL TRAINING:

| Name/Location of School | Training/Degree | Dates Attended |    |
|-------------------------|-----------------|----------------|----|
|                         |                 | From           | To |
|                         |                 |                |    |
|                         |                 |                |    |
|                         |                 |                |    |

REFERENCES: (other than former employers)

| <u>NAME</u> | <u>ADDRESS</u> | <u>PHONE</u> |
|-------------|----------------|--------------|
| _____       | _____          | _____        |
| _____       | _____          | _____        |
| _____       | _____          | _____        |

If you have not been contacted in two years following the date of your application, please contact this office to keep your application active. If you do not contact the central office, your application will become deactivated after twenty-four months.

It is the policy of this District that no candidate for a position in this District shall be discriminated against on the basis of race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, nondisqualifying disability, height, or other protected categories.

The applicant shall have complied with the tuberculosis examination required by law.

In accordance with Federal law, any person employed by this District must provide evidence that s/he is eligible to work in the United States.